Dear FAPAC DOT Chapter Member –

Please review the Meeting Minutes from the last General Membership Meeting below. Don’t hesitate to contact me or any Board member or Committee POC if you have a related question or comment.

Thank you and enjoy your weekend!

Respectfully yours,

Thanh Trang
President, FAPAC DOT Chapter

FAPAC DOT Chapter - General Membership Meeting Minutes

September 24, 2020

Attendees: Thanh Trang; Bingxin Yu; Peter Nguyen; Anthony Chu; Julie Chang; Shyam Parhi; Alok Jain, Angie Wang, Hua (Bill) He, Connie Yew, Phuong Callaway, Ranmali Fonseka

Topics covered and related themes follow:

- FAPAC DOT Chapter’s Mission - Strategic Goals and One-Page Outreach Brochure –
  - Bingxin Yu is leading team of four members [Phuong Callaway, Shyam Parhi, Anthony Chu and Ritesh Ghimire] working to finalize Strategic Plan, incorporating comments.
  - The plan is to finalize the document for submission in October.

- Virtual FAPAC Career Fair [sponsored by Montgomery College] held on Friday, 9-25-20 (10 AM to 3 PM EST) was successful.
  - There were up to 1500 student slots.
  - Up to 50 agencies participated in event.
  - Direct Hire Authority could be used to fill some vacancies.

- Committee Reports
  - Public Relations Committee [Shyam Parhi is POC]: updates to follow.
  - Membership Committee [Julie Chang is POC]: Two new members joined since the last General Membership Meeting – Eric Shen (MARAD) and Luisa Peralta-Surla (FAA).
- **Ad Hoc/Special Committees**
  - *Affirmative Employment* [Rachel Kizito-Ramos is POC]: updates to follow.
  - *AAPI Employee Resource Groups* [Anthony Chu and Hua (Bill) He are POCs]: Refer to email from Anthony Chu re *Notes for the ERG committee report*.

- **Newsletter Committee** [Ranmali Fonseka and Anthony Chu are POCs]: Anthony is willing to write a feature article if anyone would like to volunteer to be interviewed for about 30 minutes by Anthony. Please submit article(s) via following link: [Newsletter POCs](#) by 10-31-20.

- **Regional Representatives** [Alok Jain and Hung Cao]: Register to be a STEM Outreach Representative. Refer to related email attachment, that includes *STEM AVSED Outreach Representative Approval Form*. Contact Alok Jain [email: alok.jain@faa.gov](mailto:alok.jain@faa.gov) for more information.

- **New Business**
  - Chair or Co-Chair positions for the Membership, Election and Public Relations Committees to be filled. Contact Thanh Trang.
  - Carry out the short-term goals: participate in recruitment activity (Virtual Student Career Fair held on 9-25-20); and mentor and grow AAPI leaders within US DOT (look out for announcement re FAPAC Career Development Program for High Performers in early 2021).

- **Next FAPAC DOT Chapter - General Membership Meeting in December 2020** (date TBD).